

June 2017

Dear Mrs Heath,

I am writing with some information about our Back to Work Volunteering Opportunities that we thought might be of interest for your parents.

The shop is based on the Chase Gateway Retail Park, in Hednesford. We are currently looking to recruit some volunteers to join our friendly team. Our aim is to provide all of our volunteers with skills that they need to move forward into a role in the retail sector. There are opportunities for volunteers to learn how to deal with customer enquiries, sort stock and donations, learn about stock rotation, create displays and work on the till. In addition to 'on the job' training, we are also able to offer long standing volunteers, who are looking to gain a qualification in the retail sector, the opportunity to complete an NVQ in Customer Service.

These opportunities would be ideal for any parent who is looking to build their skills and experience in preparation for going back to work, now their children are at school. Hours can be organised flexibly to fit with busy schedules and school hours.

We would be happy to speak with any of your parents who would like to find out more, if they would like to drop into the shop for an informal chat or they can call the shop team – Gaynor Taylor or Jess Burton on 01543 879131 to arrange a visit.

I have attached a copy of our poster and leaflets and would be very grateful if you could put them around your school to advertise this opportunity. If you would like any further information, please do not hesitate to contact us on the number above.

Many thanks for your help

Caroline Dukulay

Volunteering & Community Engagement Adviser – MSW Region