



# Gorsemoor County Primary School

Headteacher: Mrs B S Heath  
Tel: (01543) 274788  
Fax: (01543) 278623

Gorsemoor Road,  
Heath Hayes,  
Cannock,  
Staffs.  
WS12 3TG

## E Safety for Pupils.

The school has installed computers and Internet access to help our learning. These rules will keep everyone safe and help us be fair to others.

- ◆ I will only use the computers for school work and homework;
- ◆ I will ask permission from a member of staff before using the Internet. But an adult must be present;
- ◆ I will not access other people's files;
- ◆ I will only access e-mail with my own login and password using Outlook Express
- ◆ I will only e-mail people I know, or my teacher has approved;
- ◆ I will not open an attachment that may be suspicious, and I will alert an adult.
- ◆ The messages I send will be polite and responsible; I understand that Mrs Heath will be notified of any unsuitable language that I might send. This will lead to my parents being informed.
- ◆ I will not give my home address or telephone number, or visit a chat room or arrange to meet someone, unless my parent, carer or teacher has given permission;
- ◆ I will report any unpleasant material or messages sent to me. I understand my report would be confidential and would help protect other pupils and myself;
- ◆ I understand that the school may check my computer files and may monitor the Internet sites I visit.
- ◆ I will not use my mobile phone to E bully anyone inside or out of school.
- ◆ I will hand my mobile phone into the office for security during the school day.
- ◆ I will not use my mobile phone to take images of teachers and pupils unless I have permission.
- ◆ I will not publish any images of other pupils or staff that may cause hurt.

Name of pupil. Printed clearly \_\_\_\_\_

Signed/ Pupil \_\_\_\_\_ Class \_\_\_\_\_

Signed /Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_