

Farlea Childcare Ltd  
Cambrian Cottage  
Pump Lane  
Etching Hill  
Rugeley, Staffs  
WS15 2TW



DAY CARE, BEFORE & AFTER SCHOOL  
CLUBS AND HOLIDAY PLAYSCHMES

06 September 2017

Dear Parents and Carers,

Farlea Childcare Ltd has been operating since 1997 and we currently operate six settings which include full day-care, wraparound nursery provision, holiday playscheme and before and after school provision. We have been working onsite with Gorsemoor School since 2009; more information can be found on our website, [www.farlea.com](http://www.farlea.com).

Our breakfast provision currently operates from the KS1 classroom but from Monday 18<sup>th</sup> September it will operate from the school hall. To access the setting you will need to ring the bell marked 'Farlea' in the school reception area and wait for a member of staff to come and collect your child, please do not leave your child unattended.

If you wish to make use of our provision we will need you to complete our paperwork which can either be downloaded from our website or you can pop into the setting during our opening hours to collect a welcome pack. We ask that these forms are returned to us no later than Friday 15<sup>th</sup> September. So we can get an idea of numbers of children could you please complete the attached form and return to the school office at your earliest convenience.

Your child will have a choice of cereal, toast or fruit and a drink for breakfast. Please note we do open at 7.30am so if you would like additional hours these can be booked by speaking to the Manager. Following breakfast, your child can then join in with a variety of fun activities of their choosing which includes role-play, games, free drawing, computers, Wii, construction and much, much more. At 8.45am we 'Wake-up and Shake-up' along to the children's favourite music before we dismiss the children safely to their appropriate classrooms.

To fall in with our current pricing structure, the cost of our provision is £2.00 per day (8.20 a.m. start). However, to help with childcare costs you can pay through the Tax Free childcare scheme or some employers offer their employees a voucher scheme. We accept and are set-up with all voucher schemes; for the full list and for details to set up an account please give us a call.

If you have, any questions in the meantime please feel free to contact us at our Head Office, Monday to Friday 7.30am to 6pm.

Yours sincerely

*A M O'Mahony*

Annie O'Mahony  
Managing Director

<b>Child's Name</b>	
---------------------	--

The days I will require are:

<b>Day</b>	<b>Please Tick</b>
<b>Monday</b>	
<b>Tuesday</b>	
<b>Wednesday</b>	
<b>Thursday</b>	
<b>Friday</b>	

Thank you for taking the time to complete this form; please return to the school office at your earliest convenience.