



Gorsemoor Primary School

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27th November 2017

Dear Parents / Carers,

As you may recall, I wrote to you earlier in the term to advise you on the change in dates to Consultation Evenings. A priority is ensuring that your time in school is purposeful and provides you with the information you need about your child's education and therefore we will be holding our first formal Learning Review Evenings next week from **Monday 4th December 2017** to **Thursday 7th December 2017** between 3.45pm and 5.30pm.

As we approach the end of the first term, we want to ensure that communication with parents is clear, specific and meaningful. Parents and teachers both have the same goal: to help our pupils reach their full potential – and Learning Review Evenings provide the perfect opportunity for a dialogue about how this can be achieved and about forming a strategy for ongoing progress.

Learning Review Evenings will offer you an opportunity to come to school to look at your child's work and discuss his or her progress with their class teacher. The reviews are for ten minutes and teachers will aim to keep to a strict appointment system. If you have a concern, which you know will need longer than ten minutes, please ask for an extra appointment on another occasion. Please arrive at school ten minutes before your appointment so that you can look at your child's work before discussing it with the teacher.

We have made changes to the organisation of the Learning Review Evenings. When you arrive at school, we would like parents to collect their children's books from the school hall. Then you will be able to take a seat outside your child's classroom and sign-in on a list, which will be displayed on the wall near to the classroom.

Please indicate on the form attached which appointment times would be most convenient for you and return the slip below **by Wednesday 29th November** at the latest. Once all replies are in, we will endeavour to give you an appointment during, or as close to, the day/time you have indicated. Please note that there are some members of teaching staff, that will be unavailable on certain evenings - and this will be made apparent on your child's reply slip.

We hope that you will take advantage of this opportunity to meet your child's class teacher.

Yours sincerely

Mrs C Evans

Headteacher



Learning Review Meetings

Monday 4th December 2017 to Thursday 7th December 2017

Name of child: _____

Class: _____

Please tick your preferences in the table below:

Monday	
Tuesday	
Wednesday	
Thursday	
No preference	

If your child has a sibling in school the please state their name and class:

Name of sibling	Class