



GORSEMOOR PRIMARY SCHOOL.

Privacy Notice - Data Protection Act 1998

We are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you and your children from previous schools and the Learning Records Service. We hold this personal data to:

- Support learning;
- Monitor and report on progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you and your children that we hold includes contact details, national curriculum assessment results, attendance information and personal characteristics such as ethnic grouping, any special educational needs your child may have and relevant medical information.

We are required by law to pass some information to our Local Authority (LA) and the Department for Education.

If you want to receive a copy of the information that we hold or share, please contact the school office.

If you need more information about how the LA and DfE store and use your information, then please go to the following websites:

www.staffordshire.gov.uk

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you cannot access these websites, please contact the DfE as follows:

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website:

<https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288